

Proposals must be completed and routed seven (7) business days before the deadline for OSP to submit the proposal.

Creating National Institutes of Health (NIH) Proposals

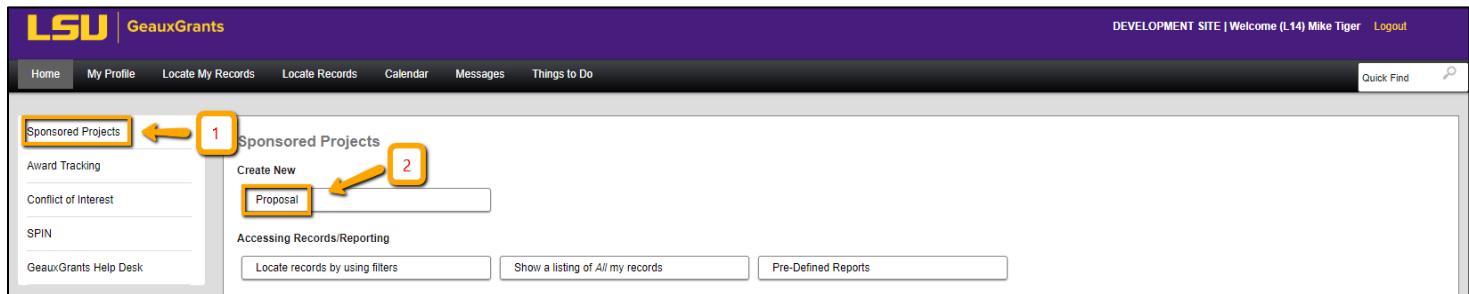
NIH Proposals are submitted via GeauxGrants as a System-to-System (S2S) proposal. All sections will be uploaded into GeauxGrants, and the Office of Sponsored Programs (OSP) will submit from GeauxGrants to Grants.gov.

NOTE: NIH multi-component proposals will follow the [Creating Manual Proposals](#) user guide. Examples of multi-component proposals, include Center grants and proposals that contain foreign components. Multi-component proposals will need to separately be loaded into ASSIST for submission.

How to Create a Proposal Development (PD) Record

It is recommended that you use Chrome or Firefox. Login through myLSU.

- Step 1: From the home screen, select “Sponsored Projects” on the left-hand navigation tabs
- Step 2: From the Sponsored Projects screen, select “Proposal” under Create New

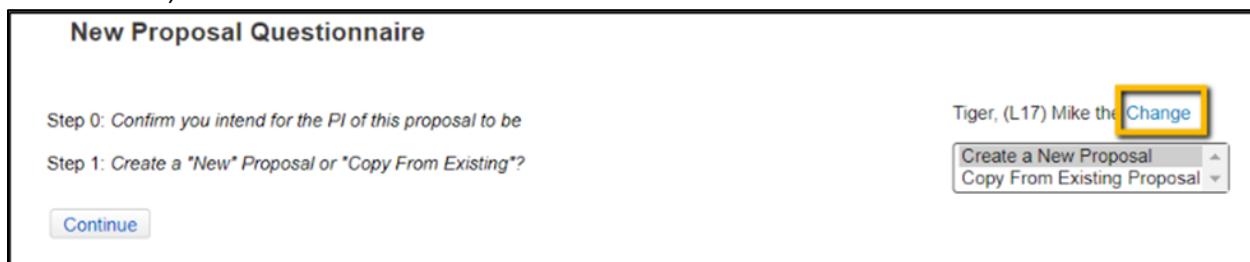


The screenshot shows the GeauxGrants home page. The top navigation bar includes links for Home, My Profile, Locate My Records, Locate Records, Calendar, Messages, and Things to Do. On the far right, it shows 'DEVELOPMENT SITE | Welcome (L14) Mike Tiger | Logout' and a 'Quick Find' search bar. The main content area has a sidebar on the left with links for Sponsored Projects, Award Tracking, Conflict of Interest, SPIN, and GeauxGrants Help Desk. The main area is titled 'Sponsored Projects' and contains a 'Create New' dropdown menu with 'Proposal' highlighted. Below the dropdown are buttons for 'Locate records by using filters', 'Show a listing of All my records', and 'Pre-Defined Reports'.

New Proposal Questionnaire

The New Proposal Questionnaire consists of several steps (Steps 0-7). To go back a step, click Back on top right. All search fields are progressive text.

- **Step 0:** Defaults to user. You can change to another Principal Investigator (PI) by clicking Change. Type last name, first name of PI and click Select.



The screenshot shows the 'New Proposal Questionnaire' step 0 page. The title is 'New Proposal Questionnaire'. The page contains two steps: 'Step 0: Confirm you intend for the PI of this proposal to be' and 'Step 1: Create a "New" Proposal or "Copy From Existing"?' Below these steps is a 'Change' button with a yellow box around it. To the right of the 'Change' button is a dropdown menu with 'Create a New Proposal' and 'Copy From Existing Proposal' options. At the bottom left is a 'Continue' button.

- **Step 1:** Click on “Create a New Proposal” and click Continue

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be **Tiger, (L17) Mike the Change**

Step 1: Create a “New” Proposal or “Copy From Existing”?

Continue

Create a New Proposal **Change** **Copy From Existing Proposal**

- **Step 1 Continued:** Choose Select from Grants.Gov Opportunities and enter the opportunity number or partial number (i.e. R01) and click Search. A list will populate with all possible opportunity numbers.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be **Tiger, (L17) Mike the Change**

Step 1: “New” or “Copy From Existing”?

Step 1: Continued

Select from Grants.Gov Opportunities **Search** **S2S**

- **Step 1 Continued:** Click Select next to the correct opportunity number.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be **Tiger, (L17) Mike the Change**

Step 1: “New” or “Copy From Existing”?

Step 1: Continued

Select from Grants.Gov Opportunities **Search**

PAR-22-131

Opportunity Number	CFDA Number	Competition ID	Competition Title	PackageID	S2S	Opening Date	Agency	Title
PAR-22-131	FORMS-H		Use for due dates on or before January 24, 2025	PKG00277806	✓	01-Nov-2022	National Institutes of Health	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)
PAR-22-131	FORMS-I		Use for due dates on or after January 25, 2025	PKG00288565	✓	07-Nov-2024	National Institutes of Health	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)

- **Step 2:** Choose “New”, “Resubmission” or “Renewal” as applicable and Click Continue.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be **Tiger, (L17) Mike the Change**

Step 1: “New” or “Copy From Existing”?

Program Number	Program Name	Competition Title	Competition ID	PackageID	Sponsor
PAR-22-131	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	Use for due dates on or after January 25, 2025	FORMS-I	PKG00288565	National Cancer Institute (NCI)

Step 2: Please Select a Proposal Type

New **Continue**

- **Step 3:** National Institutes of Health (NIH) will pre-populate. Click Continue.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be Tiger, (L17) Mike the Change
Step 1: "New" or "Copy From Existing?"

Program Number	Program Name	Competition Title	Competition ID	PackageID	Sponsor
PAR-22-131	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	Use for due dates on or after January 25, 2025	FORMS-I	PKG00288565	National Cancer Institute (NCI)

Step 2: Proposal Type
Step 3: Select a Sponsor

New
Alternate sponsors listed in SPIN for this Opportunity
-OR-
Select sponsor from full list
Continue

- **Step 4:** Will be automatically numbered by the system
- **Step 5:** Enter Proposal's Title and click Continue

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be Tiger, (L17) Mike the Change
Step 1: "New" or "Copy From Existing?"

Program Number	Program Name	Competition Title	Competition ID	PackageID	Sponsor
PAR-22-131	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	Use for due dates on or after January 25, 2025	FORMS-I	PKG00288565	National Cancer Institute (NCI)

Step 2: Proposal Type
Step 3: Selected Sponsor
Mechanism
Step 4: "Tracking" Number or "Proposal" Number
Step 5: Proposal's Title

New
National Cancer Institute (NCI)
Research Project
The proposal will be automatically numbered.

Continue

- **Step 6:** Enter Project Start and End Dates and click Continue
 - We recommend the start date to be the first of the month and the end date to be the last day of the month for budget calculation purposes.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be Tiger, (L17) Mike the Change
Step 1: "New" or "Copy From Existing?"

Program Number	Program Name	Competition Title	Competition ID	PackageID	Sponsor
PAR-22-131	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	Use for due dates on or after January 25, 2025	FORMS-I	PKG00288565	National Cancer Institute (NCI)

Step 2: Proposal Type
Step 3: Selected Sponsor
Mechanism
Step 4: "Tracking" Number or "Proposal" Number
Step 5: Proposal's Title
Step 6: What are the project start and end dates?

From: To:

Continue

Step 7: Confirm number of budget periods. If this changes, the dates will need to be changed on the Budget Setup section of the Budget. Click Continue.

New Proposal Questionnaire

Step 0: Confirm you intend for the PI of this proposal to be Tiger, (L17) Mike the Change
Step 1: "New" or "Copy From Existing?"

Program Number	Program Name	Competition Title	Competition ID	PackageID	Sponsor
PAR-22-131	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	Use for due dates on or after January 25, 2025	FORMS-I	PKG00288565	National Cancer Institute (NCI)

Step 2: Proposal Type
Step 3: Selected Sponsor
Mechanism
Step 4: "Tracking" Number or "Proposal" Number
Step 5: Proposal's Title
Step 6: Project Start and End Dates
Step 7: How many years and/or budget periods would you like?

01-Feb-2025 to 31-Jan-2027
2

*NOTE: If you need additional years/periods beyond 7, you may add them as needed once inside the proposal.

Continue

- Click Back or Step back through responses button at any step to go back to the previous step to change information.
- Ensure all information is correct and click Create Proposal.

Setup Questions

GeauxGrants will automatically generate a Proposal/Record/Institution #. GeauxGrants numbering will be AMFYXXXX. For Fiscal Year (FY) 2026, all numbers begin with AM26.

This tab gathers general information about your proposal. After you complete this section, additional proposal tabs will appear to the left of the screen.

TIP! Click Done on top left to close out the proposal. Do not close browser using X on top right.

TIP! Hover your mouse over icons to see instructions or definitions.

- Read instructions at the top of the page, answer all questions. Click Save at any point to preserve all data entered. Clicking Save and Continue at the bottom right corner will validate the form.

- Grants.Gov submission Information will populate based on the opportunity number including a forms section that will allow you to select optional forms.

☰ Done Save Test for NIH
Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 (National Cancer Institute (NCI))

Proposal
AM250677

Grants Gov Submission Information		
Opportunity Number	PAR-22-131	
Opportunity Title	Imaging, Biomarkers and Digital Pathomics for the Early Detection of Premetastatic Cancer and Precancerous Lesions Associated with Lethal Phenotypes (R01 Clinical Trial Optional)	
Offering Agency	National Institutes of Health	
Open Date	07-Nov-2024	
Close Date	07-Sep-2025 Close Date is 10 days later than the close date posted at Grants.Gov to ensure availability of opportunities within IntEdIPD for appropriate late submissions.	
CFDA Number		
CFDA Description		
Competition ID	FORMS-I	
Competition Title	Use for due dates on or after January 25, 2025	
Form Version		
PackageID	PKG00288565	
Agency Contact		
R01 Validations Mechanism Opt In/Out <p>You must include a budget with this application Project period may not exceed five Budget Periods. NIH Annual \$500,000 direct cost limit applies to this proposal. A non-zero value for calendar months, academic months, or summer months is required for each senior/key person. Introduction is mandatory for Resubmissions/Revisions. Introduction cannot be over 1 page for Resubmissions. Introduction cannot be over 1 page for Revisions. Research Strategy page limit:12 pages Research Strategy is required. Specific Aims is required and limited to 1 page. Project period may not exceed 5 years.</p>		
Form	Version	Included
SF424 (R & R)	RR_SF424_5_0-V5.0	✓
PHS 398 Cover Page Supplement	PHS398_CoverPageSupplement_5_0-V5.0	✓
Other Project Info	RR_OtherProjectInfo_1_4-V1.4	✓
Project/Performance Site Location(s)	PerformanceSite_4_0-V4.0	✓
Research and Related Senior/Key Person Profile (Expanded)	RR_KeyPersonExpanded_4_0-V4.0	✓
PHS398_ResearchPlan_5_0	PHS398_ResearchPlan_5_0-V5.0	✓
PHS Human Subjects and Clinical Trials Information	PHSHumanSubjectsAndClinicalTrialsInfo_3_0-V3.0	✓
RR_Budget_3_0-V3.0	RR_Budget_3_0-V3.0	✓
RR_SubawardBudget30_3_0-V3.0	RR_SubawardBudget30_3_0-V3.0	✓
PHS398_ModularBudget_1_2-V1.2	PHS398_ModularBudget_1_2-V1.2	✓
PHS_AssignmentRequestForm_4_0-V4.0	PHS_AssignmentRequestForm_4_0-V4.0	□
PHS398_ResearchPlan_5_0-V5.0		□

- If there are forms that are in the opportunity package that are not updated in GeauxGrants to the current version, the form will be outlined in red, and you will need to email osp@lsu.edu to request the form to be updated.

AD_3030_2_0-V2.0	AD_3030_2_0-V2.0	<input type="checkbox"/>
HRSA_SDS_3_0-V3.0  Unsupported Form - Contact Support	HRSA_SDS_3_0-V3.0	

- Deadline: Enter deadline date as the date you would like OSP to submit your proposal. If submission has a deadline then you must also enter deadline time. Use Central Time Zone. NIH deadline time is usually 5:00 PM local time. All proposal must be submitted by OSP before 5:00 PM.

- Associated Departments: If the proposal includes investigators from multiple units, the Associated Department will need to be added in order for these investigators and their associated unit heads/administrators to view the proposal.
 - To add associated departments (i.e. CCT, CAMD, joint appointments, etc.), click Add under associated Departments. This will allow these departments access to this specific proposal.
 - If the PI has a joint appointment, click Add next to PI Departments.

Associated Departments	LSUAM Sch of VETM Pathobiological Sciences Add
PI Departments	LSUAM Sch of VETM Pathobiological Sciences Add

- This field is progressive text and you will only need to enter part of name to populate. Click Select.

Department	Select Close
LSUAM ORED CCT Director's Office	
Filter by Institution	
Louisiana State University and Agricultural and Mechanical College ▾	

- You will then see a toggle by the PI Departments. The unit that is marked will be the Primary Department for the proposal and any resulting award. Select and then click Save in top Left.



The Primary Department will administer the award in Workday.

Associated Departments	LSUAM Sch of VETM Pathobiological Sciences Add
PI Departments	<input checked="" type="radio"/> LSUAM Sch of VETM Pathobiological Sciences <input type="radio"/> LSUAM ORED CCT Director's Office Remove Add

- Click Add to add the additional department. This field is progressive text and you only need to enter part of name to populate. Click Select.

General Proposal Properties	
Will your proposal involve the use of Human Subjects?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Will your proposal involve the use of Laboratory Animals?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Will your proposal involve multiple principal investigators?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Will your proposal be a training grant?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Associated Departments	LSUAM Sch of VETM Pathobiological Sciences Add
PI Departments	LSUAM Sch of VETM Pathobiological Sciences Add

Department	Select Close
LSUAM ORED CCT Director's Office	
Filter by Institution	
Louisiana State University and Agricultural and Mechanical College ▾	

LSU Questionnaire

This is where we capture compliance, budget and specific information about your proposal, including investigators for F&A & Project % Credits.

- To change the title, enter new title in the Proposal Title box.

- Answer all mandatory questions. Yes answers may include a prompt for additional information. Click Save at any point to preserve all data entered. Clicking Completed will validate form.



Make sure to answer correctly before routing as many of these questions trigger an approval step in the route.

Test Done Save Test Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 (National Institutes of Health (NIH)) Propos AM230289

LSU Questionnaire

LSU Questionnaire
Answer all questions and complete all required fields (*). When done, check Complete at top right of page.

Proposal #: AM230289

* Proposal Title:
Test

Compliance Information.

* 1) Human Subjects records or samples? (Please go back to Setup Questions tab to change answer if needed)
Yes No

* What is the status of your protocol?
Pending Submission

* 2) Vertebrate animals? (Please go back to Setup Questions tab to change answer if needed)
Yes No

* What is the status of your protocol?
Pending Submission (Just-in-Time)

* 3) Recombinant DNA, infectious agents, transgenic plants or animals, human or primate cells/tissues or biological toxins?
Yes No

* What is the status of your registration?

Validate Form History Question History Complete

- Investigators % F&A Distribution & % Project Credit are collected in #26 of the LSU Questionnaire. You will enter the Investigator Name, Role, Department, and %. If an investigator has a joint appointment and required to split his/her credit between units, you will need to enter them twice. To add additional investigators or departments click the Add button.

*** 26) Investigator**

* Investigator	* Role	* Department	* % F&A Distribution	* % Project Credit
Tiger, (L14) Mike the a) Principal Investigator	a) Principal Investigator	LSUAM ORED CCT Director's Office	50.00	0.00
Tiger, (L14) Mike the a) Principal Investigator	a) Principal Investigator	LSUAM Sch of VETM Pathobiological Sciences	50.00	100.00

Add

- To enter the Investigator Name or Department, click the pencil icon. For Department, begin typing the cost center name or cost center number in Find Department. Once it appears, click on unit name and then click Select.

Departments

path

LSUAM | Col of AGRI | Plant Pathology and Crop Physiology | CC00110
LSUAM | Sch of VETM | Pathobiological Sciences | CC00293

Select Close

Pick from the tree view

- LSUAM | Louisiana State University
- LSUAM | Board of Supervisors
- LSUAM | Conversion Organizational Unit
- LSUAM | Athletics
- LSUAM | Centralized Expenditures
- LSUAM | EVP Finance and Administration/CAO
- LSUAM | Executive VP and Provost
- LSUAM | External Members
- LSUAM | Office of the President
- LSUAM | Property Management - Asset Disposal or Surplus | CC01105
- LSUAM | VP and Chief Data Officer
- LSUAM | VP Engagement, Civil Rights, and Title IX
- LSUAM | VP External Affairs
- LSUAM | VP Strategic Communications
- LSUAM | VP Strategy

- After you answer all mandatory questions, click Complete. Checking the Complete box will perform Validations. Click Ok on pop-up box to show errors.

This is a test proposal for training.
Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences (National Institutes of Health (NIH))

Proposal
AM230025

LSU Questionnaire

LSU Questionnaire
Answer all questions and complete all required fields (*). When done, check Complete at top right of page.

These Mandatory Questions need to be completed

Page Question

LSU Questionnaire 3) Recombinant DNA, infectious agents, transgenic plants or animals, human or primate cells/tissues or biological toxins?
(Answer if needed)

Validate Form History Question History Complete

Budget



NIH does not recognize the Co-PD/PI role. The appropriate selection is Co-Investigator or PI/PD if submitting a multi-PI proposal.

SF424 R&R Budget

The SF424 R&R Detailed Budget is used for any budget with more than \$250,000 of direct costs in any year of the budget or as required by the funding opportunity number (FOA).

- On Setup Tab, answer "No" for modular budget.
- For proposals submitting a SF 424 R&R Detailed Budget follow the instructions for [Creating a Detailed Budget](#).

Modular Budget

The Modular Budget is used when applying for \$250,000 or less direct costs each budget period or when specified in the funding opportunity announcement (FOA). Refer to your FOA for guidance.

- On Setup Tab, answer "Yes" for modular budget.
- Click on Modular Budget tab first and enter number of modules in each budget period. Modules are equal to \$25,000. A typical modular grant application will request the same number of modules in each budget period.

This is a test proposal for training.
Test (L17) Mike the Tiger (National Institutes of Health (NIH))

Proposal
AM230025

Edit Mode

Budget

Modular Budget

Directs

YEAR	DIRECTS LESS SUB CONT F&A	MODULES	AMOUNT	GAP
1	\$ 127,400	6	\$ 150,000	\$ -22,600
2	\$ 127,400	6	\$ 150,000	\$ -22,600
	\$ 254,800	12	\$ 300,000	\$ -45,200

F&A Basis

YEAR	DETAIL DIRECTS	DETAIL BASE	EXEMPTIONS	MODULE DIRECTS	MODULAR BASE
1	\$ 127,400	\$ 119,800	\$ 7,600	6	\$ 142,400
2	\$ 127,400	\$ 119,800	\$ 7,600	6	\$ 142,400
	\$ 254,800	\$ 239,600	\$ 15,200	12	\$ 284,800

Modular DC less Consortium F&A

	PERIOD 1	PERIOD 2	TOTAL
Modular DC less Consortium F&A	\$ 150,000	\$ 150,000	\$ 300,000
Consortium F&A	\$ 0	\$ 0	\$ 0
Total Direct Costs	\$ 150,000	\$ 150,000	\$ 300,000
Modular DC Including Consortium F&A	\$ 150,000	\$ 150,000	\$ 300,000
Exemptions	\$ 7,600	\$ 7,600	\$ 15,200
Total INST Cost Sharing	\$ 0	\$ 0	\$ 0
Unallowable Costs	\$ 0	\$ 0	\$ 0
Base	\$ 142,400	\$ 142,400	\$ 284,800
F&A %	50	50	
F&A \$	\$ 71,200	\$ 71,200	\$ 142,400
Total	\$ 221,200	\$ 221,200	\$ 442,400

- Click Save.
- Go back to the Budget tab and enter the details of the budget in each cost category to correctly calculate F&A by following the [Creating a Detailed Budget](#) instructions.
- On the Budget tab, the Modular Budget Transaction shows the difference in the requested funds and the Total Sponsor Direct Costs, which is the total amount of the number of modules that you selected. In the example below, \$18,000 is the difference in year 1 of what is budgeted and \$250,000, the 10 modules chosen.

This is test NIH proposal for Department Admin training, Dr. Mike The Tiger Jr. (National Institutes of Health (NIH))

Period 4	1	1	01-Jan-2020	31-Dec-2020	New*	Proposed	\$ 363,088	-	\$ 250,000	\$ 113,088	\$ 363,088	
Modular Budget	2	2	01-Jan-2021	31-Dec-2021	New*	Proposed	363,088	-	250,000	113,088	363,088	
F&A	3	3	01-Jan-2022	31-Dec-2022	New*	Proposed	363,088	-	250,000	113,088	363,088	
Cost Sharing	4	4	01-Jan-2023	31-Dec-2023	New*	Proposed	363,088	-	250,000	113,088	363,088	
							Total:	\$ 1,452,352	\$ 0	\$ 1,000,000	\$ 452,352	\$ 1,452,352

Proposed AM200163

Subproject Summary [Show]

Personnel [Hide]

	NAME	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	DIRECT COSTS	
<input checked="" type="checkbox"/> Key Personnel	Tiger, Mike PD/PI	-	-	-	-	\$ 0	
<input checked="" type="checkbox"/> Non-Key Personnel	TBH, Graduate Student	40,000	40,000	40,000	40,000	160,000	
	TBH, Post Doctoral Associate	129,600	129,600	129,600	129,600	518,400	
		Subtotal Personnel:	\$ 169,600	\$ 169,600	\$ 169,600	\$ 169,600	\$ 678,400

Louisiana State University Add New Profile Begin typing to select Personnel Name... -- Select Type -- -- Select Role -- Add Person Add Bulk Entry

Non-Personnel [Hide]

	CATEGORY	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	DIRECT COSTS
<input checked="" type="checkbox"/> Materials and Supplies		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
<input checked="" type="checkbox"/> Other Direct Costs		15,000	10,000	10,000	10,000	45,000
<input checked="" type="checkbox"/> Publication Costs		3,000	2,000	2,000	2,000	9,000
<input checked="" type="checkbox"/> Travel-Domestic		10,000	10,000	10,000	10,000	40,000
<input checked="" type="checkbox"/> Travel-Foreign		10,000	10,000	10,000	10,000	40,000
<input checked="" type="checkbox"/> Tuition Remission		14,400	14,400	14,400	14,400	57,600
	Subtotal Non-Personnel:	\$ 62,400	\$ 56,400	\$ 56,400	\$ 56,400	\$ 231,600

Select Budget Category Add Item

SubAwards [Show]

SubProjects [show] Import as Subproject

	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	TOTAL COSTS
 Modular Budget Transaction:	\$ 18,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 90,000
 Total Sponsor Direct Costs:	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
Sponsor F&A:	113,088	113,088	113,088	113,088	452,352
Total Sponsor Costs:	\$ 363,088	\$ 363,088	\$ 363,088	\$ 363,088	\$ 1,452,352

Budget Justification

- Click Choose File to find budget justification document and click Upload.
- Can upload Word or PDF documents. GeauxGrants will convert Word documents to a PDF. To open the uploaded file, click the PDF logo.
- File appears as the type of document uploaded. Remove option is also available if new version needs to be uploaded.

For Modular Budgets:

- Personnel Justification required for all modular budget.
- Consortium Justification is required if you have Subawards.
- Additional Narrative Justification is required for any variation in the number of modules requested.

This is a test proposal for training.
Test (L17) Mike the Tiger (National Institutes of Health (NIH))

Budget +

Modular Budget

F&A

Cost Sharing

Justifications

Versions

Setup

Justifications

SHOW

UPLOAD "PERSONNEL JUSTIFICATION" DOCUMENTATION

ORIGINAL TRANSFORMED REMOVE

UPLOAD "CONSORTIUM JUSTIFICATION" DOCUMENTATION

Choose File No file chosen Upload

UPLOAD "ADDITIONAL NARRATIVE JUSTIFICATION" DOCUMENTATION

Choose File No file chosen Upload

• For SF424 R&R Detailed Budgets:

- Only one Budget Justification is required.
- Click Choose File to select the budget justification and click Upload.
- GeauxGrants will convert all documents to PDF.

Budget +

F&A

Cost Sharing

Justifications

Versions

Setup

Justifications

SHOW

UPLOAD "BUDGET JUSTIFICATION" DOCUMENTATION

Choose File No file chosen Upload

Personnel

All personnel listed on the budget will populate on this tab. If you enter individuals on the Personnel tab, that person will automatically populate on the Budget tab and vice versa. Other Significant Contributors will be added to the personnel tab only.



TIP! When proposals for federal funding are routed, to ensure Research Security Training is completed, all Covered Individuals per Section 10634 of the CHIPS and Science Act of 2022 should be added in the Senior/Key section of the Personnel tab.

Other Significant Contributors (OSC) are listed in the GeauxGrants Senior/Key section with the role of Other-Other Significant Contributor. Research Security Training for OSCs is not required. You can view completed CITI trainings by clicking Certifications and Training under each individual's name in the Personnel chart.



You must add all investigators that are in #26 of the LSU Questionnaire to the Personnel tab. This helps ensure that all necessary routing approvals are received.

- To add investigators, type in their name, choose role using the dropdown, begin typing name, and click Save.

The screenshot shows the GeauxGrants Personnel tab for a proposal titled "S2S Training 11/13/2025". The "Personnel" section is active. A yellow box highlights the "Role" dropdown menu, which shows "Co-PD/PI" as the selected option. A yellow arrow points to the "Role" dropdown. Another yellow arrow points to the "Save" button. A yellow callout box contains the text: "Co-PD/PI is auto selected. NIH does not use CO-PD/PI switch to Co-Investigator". The "Personnel Type" dropdown is set to "Key". The "Proposal Element" dropdown is set to "Prime". The "Add To" dropdown has "Budget Period (1)" and "Budget Period (2)" checked. The "Institution" dropdown is set to "Louisiana State University and /". The "Role" dropdown menu includes options like "Co-PD/PI", "Faculty", "Post Doctoral", "Post Doctoral Associate", "Post Doctoral Scholar", "Other Professional", "Graduate Student", "Undergraduate Student", "Technician", "Consultant", and "Co-Investigator". The "All Certifications and Training" section shows two rows for "Mike the Tiger". The first row is marked with a red circle and a question mark, and the second row is marked with a red circle and a question mark. The "Person Months" table shows data for "University ETM | ciences |" and "University CI | Chemistry |".

- Other Significant Contributors are individuals who have committed to contribute to the scientific development or execution of the project but are not committing any specified measurable effort (i.e., person months) to the project. These individuals are typically presented at "effort of zero person months" or "as needed." Individuals with measurable effort may **not** be listed as Other Significant Contributors (OSCs). Consultants should be included if they meet this definition. This is also an appropriate designation for mentors on Career awards.
- To add an LSU Other Significant Contributor, choose the personnel type of Other Significant Contributor and then type the LSU investigator's name and hit Save.

Setup Options

Personnel

Add Personnel [hide]

Proposal Element: Prime

Proposal Structure: Add To: ?

Personnel Type: Other Significant Contributor

Name (Last, First): Tiger, (L17) Mike the - - LSUAM | Sch of VETM |

Create Profile

Save

- For Non-LSU employees listed as Other Significant Contributors, they should be entered into GeauxGrants as "External Consultant – Other Significant Contributor." See directions here: https://lsu.edu/geauxgrants/sponsored_projects/pdf_documents/adding_non-lsu_personnel.pdf
- To remove a person from the budget:
 - Click on person's name after you add them to the Personnel tab.

Senior/Key							
	PI	NAME/ROLE	MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT
	●	(L13) Mike the Tiger PD/PI * Certifications and Training	✉	⚠	✓	<input checked="" type="checkbox"/>	Louisiana State University and A&M College LSUAM Sch of VETM Pathobiological Sciences
⋮	●	(L14) Mike the Tiger Co-Investigator Certifications and Training	✉	?	<input checked="" type="checkbox"/>	Louisiana State University and A&M College LSUAM Col of SCI Chemistry	

- Click Budget roles and check the budget periods that you wish to remove them from the budget.

Contact Information for - (L14) Mike the Tiger

Salutation: First: (L14) Mike Middle: the Last: Tiger Suffix: _____

Title: _____

Address: 202 Himes Hall

Degree: _____ Degree Year: _____

State: Louisiana Zip: 70803-0001

City: Baton Rouge County: _____

Country: U.S.A.

Phone: 2255780663 Fax: _____ Email: itsbatesting@lsu.edu

Proposal Element: Department: LSUAM | Col of SCI | Chemistry Personnel Type: Key: _____ Role: Co-Investigator Specified Role: Grants.gov Budget Roles: Co-Investigator Personnel

Update Role for checked Period/Increments(s):
 New* Period 1 - Co-Investigator
 New* Period 2 - Co-Investigator
 New* Period 3 - Co-Investigator
 Personnel

- To update a person's address for this proposal only, click on the person's name. Enter address on pop-up and click Save.



To update address on all records, the investigator must edit their address under the My Profile tab at the top of the GeauxGrants Home page

Senior/Key		PI	NAME/ROLE	MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT
		①	(L13) Mike the Tiger PD/PI * Certifications and Training	✉	⚠	✓	<input checked="" type="checkbox"/>	Louisiana State University and A&M College LSUAM Sch of VETM Pathobiological Sciences
		①	(L14) Mike the Tiger Co-Investigator Certifications and Training	✉	?	<input checked="" type="checkbox"/>		Louisiana State University and A&M College LSUAM Col of SCI Chemistry

- The Responsible column indicates who is an Investigator per PS-98 for Financial Conflict of Interest. PD/PI and Co-Investigators are automatically checked. All LSU PI and Co-Investigators should be checked. Indicate other responsible investigators by clicking the checkbox by their name.
- COI column will either have a green check, yellow sign, or red question mark.
 - If green check mark appears, a Significant Financial Interest (SFI) disclosure has been "Received in GeauxGrants."
 - If red question mark appears, an SFI disclosure has either been "Created; No Disclosure" or "No Disclosure on record for the person". SFI needs to be submitted.
- The Legend describes who is on the Prime and who is on the Subaward.

Senior/Key

PI	NAME/ROLE	MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT	PERSON MONTHS	CALENDAR	ACADEMIC	SUMMER	CV/BIOSKETCH	CURRENT/PENDING SUPPORT	REMOVE
①	(L14) Mike the Tiger PD/PI * Certifications and Training	✉	⚠	✓	<input checked="" type="checkbox"/>	Louisiana State University and A&M College LSUAM Sch of VETM Pathobiological Sciences	0	2	0	0	0	0	0
①	Bob Nicholls SubAward PI Certifications and Training	✉	⚠	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nicholls State University Nicholls State University	0	0	0	0	0	0	0

Non-Key

PI	NAME/ROLE	MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT	PERSON MONTHS	CALENDAR	ACADEMIC	SUMMER	CV/BIOSKETCH	CURRENT/PENDING SUPPORT	REMOVE
①	TBH Graduate Student Certifications and Training	✉	?	<input type="checkbox"/>	<input type="checkbox"/>	Louisiana State University and A&M College Louisiana State University and A&M College	6	0	0	0	0	0	0

Legend:
 Prime
 SubAward - AM200151-subk-01 (Bob Nicholls)

- If subaward investigators are not considered overall senior/key person and a biosketch should not be included in the proposal you will need to uncheck the INC column next to their name. If this is unchecked, a biosketch will not be uploaded.

All Certifications and Training													
Senior/Key		NAME/ROLE		MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT		PERSON MONTHS			
PI	INC	PO/PI *	Certifications and Training					CALENDAR	ACADEMIC	SUMMER	CV/BIOSKETCH	CURRENT/PENDING SUPPORT	REMOVE
Rebecca Trahan	<input checked="" type="checkbox"/>	PO/PI *	Certifications and Training				<input type="checkbox"/>	Louisiana State University LSUAM ORED Office of Sponsored Programs CC00388	0	0	0		
Subaward PI TEST	<input type="checkbox"/>	Co-Investigator	Certifications and Training				<input checked="" type="checkbox"/>	University of Illinois at Urbana-Champaign (UIUC) University of Illinois at Urbana-Champaign (UIUC)	0.1	0	0		

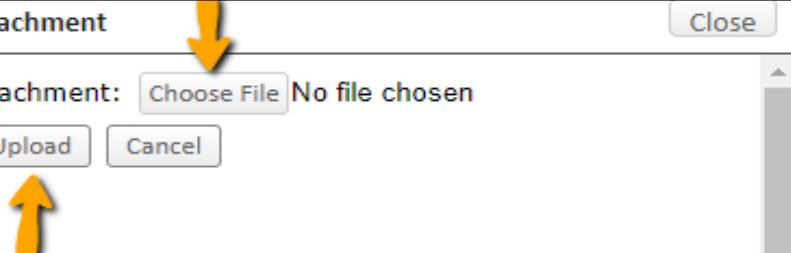
- Biosketches are uploaded on this tab. Refer to the FOA for required documents. If the FOA requires Other Support, then you would upload here. **Note:** Most NIH FOAs do not require Other Support.

Senior/Key		NAME/ROLE						MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT		PERSON MONTHS			CV/BIOSKETCH	CURRENT/PENDING SUPPORT	REMOVE
PI	INC	(L14) Mike the Tiger	PD/PI *	Certifications and Training								Louisiana State University and A&M College	LSUAM Sch of VETM Pathobiological Sciences	CALENDAR	ACADEMIC	SUMMER			
(L14) Mike the Tiger	<input checked="" type="checkbox"/>	PD/PI *	Certifications and Training				<input type="checkbox"/>	Louisiana State University and A&M College	0	2	0								

- NIH Biosketches are required to be certified in SciENcv by selecting NIH Biographical Sketch Common Form. In addition, your ORCID must be linked to your ERA commons Personnel profile (see [Link Your ORCID iD to Your eRA Commons Account](#) for instructions).
- Click Choose File and click Upload

Attachment

Attachment: No file chosen

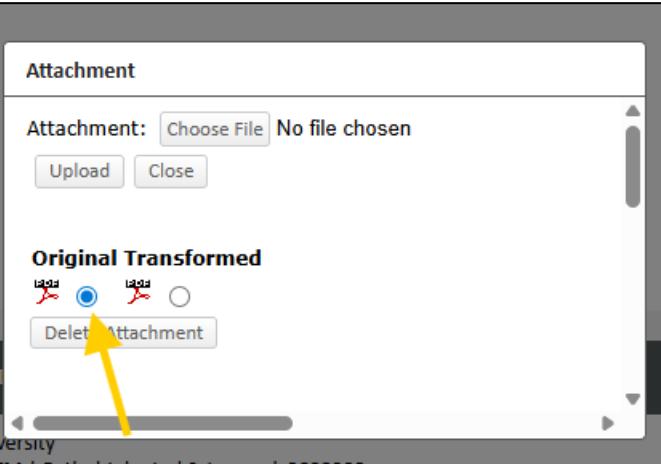


- After clicking upload, the file will be automatically transformed, you will need to select the box for the document to be the original document and hit close.

Attachment

Attachment: No file chosen

Original Transformed



- The CV/Biosketch section will say Original selected.

Senior/Key		NAME/ROLE		MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION / DEPARTMENT		PERSON MONTHS			CV/BIOSKETCH	CURRENT/PENDING SUPPORT	REMOVE
PI	INC	PO/PI *	Certifications and Training					CALENDAR	ACADEMIC	SUMMER					
(L17) Mike the Tiger	<input checked="" type="checkbox"/>	PD/PI *	Certifications and Training				<input type="checkbox"/>	Louisiana State University LSUAM Sch of VETM Pathobiological Sciences CC00293	1	0	0				

- The Alert column will show a yellow yield sign if information is missing. Click the sign and message will appear. The error below means the PI is missing the eRA Commons sponsor credential. To add, click on the PI's name and add the eRA Commons user ID to their profile. **NOTE:** We recommend having the investigators add their NIH eRA Commons ID to their profile. Adding these credentials on the Personnel tab will not save for future proposals and will need to be entered for every proposal record.

Senior/Key		NAME/ROLE					MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION	PERSON MONTHS			CV/BIOSKETCH
PI	Key	NAME/ROLE		MAIL	ALERT	COI	RESPONSIBLE	ORGANIZATION	CALENDAR	ACADEMIC	SUMMER	?	CV/BIOSKETCH		
<input checked="" type="radio"/>	1	Mike The Tiger PD/PI * Certifications and Training					<input checked="" type="checkbox"/>	Louisiana State University Dept 1.1	0	0	0				

- If PI information needs to be updated, click on the name and enter the information in the profile for this record.
- Click Save and then Close after you enter the PI's information including the sponsor credential.

Contact Information for - (L14) Mike the Tiger					Save	Close
Salutation	First (L14) Mike	Middle the	Last Tiger	Suffix	<input type="button" value="Save"/> <input type="button" value="Close"/>	
Title						
Address 202 Himes Hall			Degree	Degree Year		
City Baton Rouge		State Louisiana	Zip 708030001			
County		Country U.S.A.				
Phone 2255780663		Fax	Email itsbatesting@lsu.edu			
Sponsor Credential Other (Specify) <input type="button" value="Test"/>						
Proposal Element 1 Prime: AM200171	Department LSUAM Sch of VETM Pathobiological Sciences	Personnel Type Key	Role PD/PI	Specified Role Grants.gov		

- Check Complete in top right of the personnel screen when done. Completing will run validations for any missing information and a SADS validation to confirm LSU Personnel have valid eRA Commons profiles. The check is not done for non-LSU personnel so they will not show on the pop-up. Click OK to close.

Submission Agency Data Service Validation		
Name	Error Level	Detail
Rebecca Trahan	Green	Personnel passed SADS validation successfully.

SF424 (R&R)

- This is the Grants.gov cover page. Most information will pre-populate.
- Enter missing information highlighted in light yellow.

TIP!

DO NOT UPDATE PI INFORMATION ON THIS TAB. Enter this information on the Personnel tab.

This is a test proposal for training.
Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences (National Institutes of Health (NIH))

Proposal
AM230025

Completed
OMB Number: 4040-0001
Expiration Date: 12/31/2022

✓ Setup Questions
✓ LSU Questionnaire
✓ Budget
✓ Personnel
SF424 (R&R) 
Internal Uploads & Routing
Cover Page Supplement
Other Project Info
Performance Sites
HS/CT Information
Research Plan
Finalize
Preview Application
Tasks

5. Applicant Information
Legal Name: Louisiana State University
Department: LSUAM | Sch of VETM | Pathobiological Sciences
Address (Street, city, state, zip/postal code): 202 Himes Hall, Baton Rouge LA 70803-0001
U.S.A.
Province: 
Person to be contacted on matters involving this application 

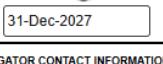
Prefix: First Name: Daya Middle Name: Delaine Last Name: Courville Suffix:
Position/Title: Street: Street2: City: County/Parish:
Executive Director-Nonacademic Area LSU 0202 Robert Lee Himes Hall Baton Rouge
State: Province: Country: Zip/Postal Code:
Phone Number: (225)578-2760 Fax Number: Email: itsbatesting@lsu.edu

UEI: ECQEYCHRNIKJ4 

Is this application being submitted to other agencies?  YES NO
What other Agencies: 

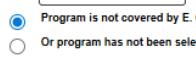
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: 
S2S Training 11/13/2025

12. PROPOSED PROJECT 13. CONGRESSIONAL DISTRICTS OF:
Start Date:  01-Jan-2026 Ending Date:  31-Dec-2027 a. Applicant  LA-005

14. PROJECT DIRECTOR/PRINCIPAL INVESTIGATOR CONTACT INFORMATION 
Prefix:  First Name: Test (L17) Mike Middle Name: Last Name: Suffix:
Position/Title: Organization Name: Department: Division:
Faculty Louisiana State University LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 None
Address (Street, city, county, state, zip/postal code): 217 Thomas Boyd Hall, Baton Rouge LA 70803-0001 U.S.A.
Province: 
Phone Number: (225)578-9999 Fax Number: (225)999-9999 Email: itsbatesting@lsu.edu

15. ESTIMATED FUNDING:
a. Total Federal Funds Requested  \$ 403,782.00
b. Total Non-Federal Funds  \$ 0.00
c. Total Federal & Non-Federal Funds  \$ 403,782.00
d. Estimated Program Income  \$ 0.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? 
a. Yes THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE Executive Order 12372 process for review on DATE: 
b. No Program is not covered by E. O. 12372
 Or program has not been selected by state for review

- For Section 19 Authorized Representative, click on First Name box and then choose Darya Courville from dropdown and click Set.

19. Authorized Representative

Prefix: First Name: Middle Name: Last Name: Suffix:

Title: Organization Name: Louisiana State University and A&M College

Department: Division: LSUAM | ORED | Vice President Research and Economic Development

Address (Street, city, county, state, zip/postal code, province, country):

Phone Number Fax Number Email: *Signature of Authorized Representative *Date Signed

Completed on submission to Grants.gov Completed on submission to Grants.gov *Date Signed

SF424 (R&R)

Select Darya Courville

Official Signing for Applicant Organization

Select Person: Courville, Darya ▾ Set

Salut:

First Name: Darya

Last Name: Courville

Middle Name: Delaune

Suffix:

- Once all data is entered, click Completed.

Internal Uploads & Routing

All documents for OSP review that are not being submitted as part of the application are uploaded here. Follow instructions at the top of the page. These attachments will not be part of the Grants.gov submission.

- Step 1:** Click Add Institution Forms/Supporting Documentation to upload documents.
- Step 2:** After completing all previous tabs (checkmarks on left navigation), user must open both LSU Questionnaire and the Review Summary to Complete/Lock these forms. User can view the LSU Questionnaire by clicking the PDF icon under the Upload column. If changes need to be made, go to the LSU Questionnaire tab at the top, Uncomplete the tab, and make the edits. Complete tab again to lock the data.

Current Proposal Status: Pending

Components for Initial Application

Pre-Review Route: Route Proposal ▾ Submit

FORM/DOCUMENT NAME	VIEW	STATUS	UPLOAD	REMOVE
LSU Questionnaire (Proposal Documentation)		Completed		Mandatory
Review Summary (Proposal Documentation)		Completed		Mandatory

Add Institution Forms/Supporting Documents

LSU

REVIEWER SUMMARY PAGE

REVIEWER SUMMARY PAGE

Lock Form Validate Save

- **Step 3:** To route proposal for review and approvals, click the Submit button. This step must be completed seven (7) business days before the deadline for OSP to submit the proposal.

Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 (Australian Catholic University)

Proposal
AM250324

Internal Uploads & Routing

Completed

Step 1: Upload proposal documents required by the sponsor in this section (i.e. budget and budget justification) and any internal documents for OSP review under "Add Institution Forms/Supporting Documents."

Step 2: Open the Review Summary page, review and confirm all entered project information is correct. When done, please indicate so by clicking the 'Lock Form' checkbox within the Reviewer Summary. This step is required to move the proposal into route.

Step 3: Please indicate the proposal is ready for routing by clicking the "Completed" checkbox and then Route Proposal by clicking the Submit Button.

Step 4: Click Accept and then Submit to route the proposal.

Current Proposal Status: Pending

Components for Initial Application

Pre-Review Route:

Current Submission

FORM/DOCUMENT NAME	VIEW	STATUS	UPLOAD	REMOVE
LSU Questionnaire (Read Only) (Proposal Documentation)		Incomplete		Mandatory
Review Summary (Proposal Documentation)		Incomplete		Mandatory

[Add Institution Forms/Supporting Documents](#)

- **Step 4:** Click Accepted and then Continue.

Certification

I have read and agree to the applicable certifications on the Review Summary.

- **Step 5:** If units receiving Investigator Credit are not included in the Route, follow the steps below:



For OSC's not receiving allocation credit, they should not be on the route.

- **Step 5a:** Insert route after Step 16



Make sure to click on insert icon after Step 16. Do not click on Add new Person to Review Path. This button inserts the person at the beginning instead of the end of the route and prevents OSP from being notified of proposal.

Proposal AM250363 - Test (L17) Mike the Tiger "Test for Route" (Pending)

Refresh Route

Step	Role	Person	Access Level	Action
1	Gold/Purple Assignment	Tracy Wang	Information Only	<input type="button" value="Insert After"/>
Step 16	Gold/Purple Assignment	Dana Tuminello	Information Only	<input type="button" value="Insert After"/>
	Gold/Purple Assignment	Darya Delaune Courville	Information Only	<input type="button" value="Insert After"/>
	Gold/Purple Assignment	Ryan Russell Greer	Information Only	<input type="button" value="Insert After"/>
	Gold/Purple Assignment	Rebecca Trahan	Information Only	<input type="button" value="Insert After"/>
Step 16	Investigators/Dept Heads/Deans	Test (L4) Mike the Tiger	Approval Required	<input type="button" value="Insert After"/>
	Investigators/Dept Heads/Deans	Unit Dept Head	Approval Required	<input type="button" value="Insert After"/>
	Investigators/Dept Heads/Deans	Test (L17) Mike the Tiger	Approval Required	<input type="button" value="Insert After"/>
	Investigators/Dept Heads/Deans	Dean's Level Dept Head	Approval Required	<input type="button" value="Insert After"/>
	Investigators/Dept Heads/Deans	Test (L5) Mike the Tiger	Approval Required	<input type="button" value="Insert After"/>

- **Step 5b:** Type Name of Investigator, choose Approval Required and click Add. Newly added Investigator will be added to the Route and a notification will be sent for his/her review and approval.

- **Step 5c:** Inserted Investigator will appear after Step 1. Click Submit in top right to route the proposal.

Proposal AM250363 - Test (L17) Mike the Tiger "Test for Route" (Pending)

Route Path - Route Proposal		Add New Person to Review Path	
Step 1	Gold/Purple Assignment	Tracy Wang	Information Only Insert After
	Gold/Purple Assignment	Dana Tuminello	Information Only Insert After
	Gold/Purple Assignment	Darya Delaune Courville	Information Only Insert After
	Gold/Purple Assignment	Ryan Russell Greer	Information Only Insert After
	Gold/Purple Assignment	Rebecca Trahan	Information Only Insert After
Step 16	Investigators/Dept Heads/Deans	Test (L4) Mike the Tiger	Approval Required Insert After
	Investigators/Dept Heads/Deans	Unit Dept Head	Approval Required Insert After
	Investigators/Dept Heads/Deans	Test (L17) Mike the Tiger	Approval Required Insert After
	Investigators/Dept Heads/Deans	Dean's Level Dept Head	Approval Required Insert After
	Investigators/Dept Heads/Deans	Test (L5) Mike the Tiger	Approval Required Insert After
Inserted Step	Inserted Step	Test (L10) Mike the Tiger	Approval Required Insert After Remove

No comments have been recorded yet

- After proposal is routed, list of required approvals will appear at the bottom of the screen.
- The current status is shown at the top of the documents.
- Click the Scroll to see the Route History.

Current Proposal Status: Routing

Components for Initial Application

Current Submission					
VIEW	STATUS	UPLOAD	REMOVE		
	Completed		Mandatory		
	Completed		Mandatory		

Add Institution Forms/Supporting Documents

Active Routing Progress

AM250363 - Test (L17) Mike the Tiger "Test for Route"							
Submitted by Josh Steven Boudreaux on behalf of Test (L17) Mike the Tiger							
Route Name	Route Type	Step Number/Name	Who	Notified	Notification Type	Decision	Insert
Route Proposal	Pre-Review	Step 1 - Gold/Purple Assignment	Tracy Wang	02-Dec-2024 11:34:51 AM	Information Only	Informed -	
Route Proposal	Pre-Review		Dana Tuminello	02-Dec-2024 11:34:52 AM	Information Only	Informed -	
Route Proposal	Pre-Review		Darya Delaune Courville	02-Dec-2024 11:34:52 AM	Information Only	Informed -	
Route Proposal	Pre-Review		Ryan Russell Greer	02-Dec-2024 11:34:53 AM	Information Only	Informed -	
Route Proposal	Pre-Review		Rebecca Trahan	02-Dec-2024 11:34:53 AM	Information Only	Informed -	
Route Proposal	Pre-Review	Step 16 - Investigators/Dept Heads/Deans: Test (L17) Mike the Tiger		02-Dec-2024 11:34:54 AM	Approval Required		Insert After

- You can continue to work on the remainder of the proposal record while it routes for a streamlined review.

Cover Page Supplement

- Complete the required questions on this form.
- If you answered "No" to the use of Vertebrate animals, then you are unable to answer #1.

Cover Page Supplement

[View Burden Statement](#)

1. Vertebrate Animals Section

Are vertebrate animals euthanized? Yes No

If "Yes" to euthanasia

Is method consistent with American Veterinary Medical Association (AVMA) guidelines? Yes No

If "No" to AVMA guidelines, describe method and provide scientific justification

2. * Program Income Section

*Is program income anticipated during the periods for which the grant support is requested? Yes No

If you checked "yes" above (indicating that program income is anticipated), then use the format below to reflect the amount and source(s). Otherwise, leave this section blank.

Budget Period	Anticipated Amount	Source(s)
1 year	\$ <input type="text"/>	<input type="text"/>
2 year	\$ <input type="text"/>	<input type="text"/>
3 year	\$ <input type="text"/>	<input type="text"/>
4 year	\$ <input type="text"/>	<input type="text"/>

3. Human Embryonic Stem Cells Section

* Does the proposed project involve human embryonic stem cells? Yes No

If the proposed project involves human embryonic stem cells, list below the registration number of the specific cell line(s) from the following list:
<http://stemcells.nih.gov/research/registry/>. Or, if a specific stem cell line cannot be referenced at this time, check the box indicating that one from the registry will be used:

Specific stem cell line cannot be referenced at this time. One from the registry will be used.

- Click Save and then the Completed checkbox.

Other Project Info

- Complete the required questions
- Attached the mandatory sections required by the FOA.
- The Human Subjects and Vertebrate Animals Assurance Numbers are pre-populated.

Other Project Info

Completed OMB Number: 4040-0001
Expiration Date: 12/31/2022

Attachments in this section must follow these minimum requirements:

Project Summary/Abstract: Limited to 30 lines of text

Project Narrative: Limited to 3 sentences

Other Attachments: Do not include any attachments unless required by the FOA.

Please review your FOA for additional information and requirements.

Once this section is complete, please indicate so by clicking the **Completed** checkbox in the upper right corner.

1. Are Human Subjects Involved? Yes No (set on Setup Questions tab) [?](#)

2. Are Vertebrate Animals Used? Yes No (set on Setup Questions tab) [?](#)

3. Is proprietary/privileged information included in the application? Yes No [?](#)

4.a. Does this Project Have an Actual or Potential Impact - positive or negative - on the environment? Yes No [?](#)

5. Is the research performance site designated, or eligible to be designated, as a historic place? Yes No [?](#)

6. Does this project involve activities outside of the United States or partnerships with international collaborators? Yes No [?](#)

7. Project Summary/Abstract [Add Attachment](#) [Delete Attachment](#) [Original](#) [Transformed](#) [?](#) Document needs to be uploaded [?](#) Document already uploaded [?](#)

8. Project Narrative [2018_NIH_Project_Narrative.docx](#) [Delete Attachment](#) [Original](#) [Transformed](#) [?](#) Document already uploaded [?](#)

9. Bibliography & References Cited [Add Attachment](#) [?](#)

10. Facilities & Other Resources [Add Attachment](#) [?](#)

11. Equipment [Add Attachment](#) [?](#)

12. Other Attachments [Add Attachment](#) [?](#)

[Add Attachment](#)

7. Project Summary/Abstract [Choose File](#) No file chosen [Upload](#) [?](#)

8. Project Narrative [Add Attachment](#) [?](#)

9. Bibliography & References Cited [Add Attachment](#) [?](#)

- Once all information has been entered/uploaded, click Completed.

Performance Sites

- LSU's site information is pre-populated.
- You can enter Subaward's site information on this form if not prepopulated.
- Click Completed.

Performance Sites [?](#)

Completed OMB Number: 4040-0010
Expiration Date: 12/31/2028 [Add From Master List](#)

Sequence	Organization Name	Address
1	Louisiana State University UEI: ECGEYCHRNKJ4 Congressional District: LA-005	202 Himes Hall Baton Rouge Louisiana Non-US State/Province 4 Characters only Province Zip/Postal Code: 70803-0001 County: U.S.A. Country: U.S.A.

HS/CT Information

- Enter the mandatory fields. If you answered "Yes" to human subjects, you must enter a study record for each proposed study involving human subjects.
- Enter the Study Title and click Add New Study.

Other Requested Information

Study Record(s) [Hide]

Study Title

No records to display.

Enter Study Title (each study title must be unique)

Add New Study

- Click the Title link to enter the Study Record.

Study Record(s) [Hide]

Study Title

Study Record 1

Enter Study Title (each study title must be unique)

Add New Study

- Answer all necessary fields.

Study Record: PHS Human Subjects and Clinical Trials Information

Always required field

Section 1 - Basic Information

1.1. * Study Title (each study title must be unique)

1.2. * Is this Study Exempt from Federal Regulations?

1.3. Exemption Number

1.4. * Clinical Trial Questionnaire

1.5. Provide the ClinicalTrials.gov Identifier (e.g., NCT87654321) for this trial, if applicable

Section 2 - Study Population Characteristics

2.1. Conditions or Focus of Study

2.2. Eligibility Criteria

- Click the Inclusion Enrollment Report tab to enter this information, if applicable.

Inclusion Enrollment Report

Completed

Setup Questions

LSU Questionnaire

Budget

Personnel

SF424 (R&R)

Internal Uploads & Routing

Cover Page Supplement

Other Project Info

Performance Sites

HS/CT Information

Study Record 1

Inclusion Enrollment Report

Research Plan

Finalize

Tasks

Proposal Tracking (PT)

Planned

Racial Categories	Ethnic Categories				Total
	Not Hispanic or Latino	Hispanic or Latino	Female	Male	
American Indian/Alaska Native	1	1	0	0	2
Asian	1	1	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Black or African American	10	10	2	1	23
White	10	10	2	1	23
More than One Race	0	0	0	0	0
Total	22	22	4	2	50

Cumulative (Actual)

Racial Categories	Ethnic Categories				Total
	Not Hispanic or Latino	Hispanic or Latino	Female	Male	
American Indian/Alaska Native	1	1	0	0	2
Asian	1	1	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Black or African American	10	10	2	1	23
White	10	10	2	1	23

- If you answered “No” to human subjects, you will need to answer the question below.
- After completing all required components. Click Validate XML & NIH Pre-Submission button to run eRA Commons validations.

HS/CT Information 

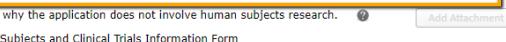
OMB Number: 0925-0000
Expiration Date: 03/31/2020
Validate XML & NIH Pre-Submission
* All mandatory data elements (fields/uploads) on all screens must be addressed in order to submit for NIH pre-submission validation.

Are Human Subjects Involved? Yes No (set on Setup Questions tab)

Is the Project Exempt from Federal regulations? Yes No (set on Other Project Information tab)

Exemption number: 1 2 3 4 5 6 7 8 (set on Other Project Information tab)

If No to Human Subjects
Does the proposed research involve human specimens and/or data? Yes No 

If Yes, provide an explanation of why the application does not involve human subjects research. 

Skip the rest of the PHS Human Subjects and Clinical Trials Information Form

why the application does not involve human subjects research. 

Subjects and Clinical Trials

NIH Commons Validation

Each proposed Human Subject Research

Date/Timestamp	Result	Description
05-Nov-2019 04:03:29 PM	OK	No errors/warnings

study"
for which there is no well-defined plan for human subject involvement at the time of submission, per agency policies.

- Once all corrections are made, click Completed.

Research Plan

The Research Plan consists of several sections that require documents to be uploaded (e.g. Specific Aims, Research Strategy). Refer to the FOA and NIH’s Instructions for guidance on other attachments.

Research Plan

Attachments in this section must follow these minimum requirements:

Introduction (if applicable): Limited to 1 page

Specific Aims: Limited to 1 page

Research Strategy: Limited to 6 or 12 pages (See NIH Page Limits for specifics)

Please review your FOA for additional information and requirements.

Once this section is completed, please indicate so by clicking the Completed checkbox in the upper right corner of the section.?



Introduction

1. Introduction to Application
(for Resubmission and Revision applications)

Research Plan Section

2. Specific Aims 
3. *Research Strategy 
4. Progress Report Publication List 

Other Research Plan Section

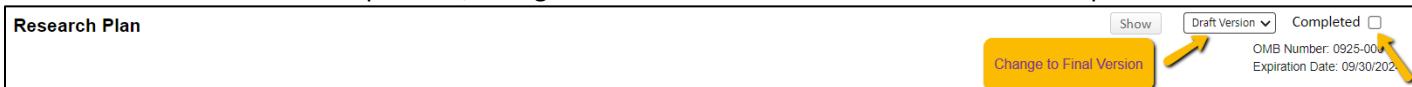
5. Vertebrate Animals 
6. Select Agent Research 
7. Multiple PD/PI Leadership Plan 
8. Consortium/Arrangements
Contractual 
9. Letters of Support 
10. Resource Sharing Plan(s) 
11. Other Plan(s) 
12. Authentication of Key Biological and/or Chemical Resources 

Appendix

13. Appendix 

[Add New Document](#)

- After documents are uploaded, change Draft Version to Final Version and click Completed.



Research Plan

Attachments in this section must follow these minimum requirements:

Introduction (if applicable): Limited to 1 page

Specific Aims: Limited to 1 page

Research Strategy: Limited to 6 or 12 pages (See NIH Page Limits for specifics)

Please review your FOA for additional information and requirements.

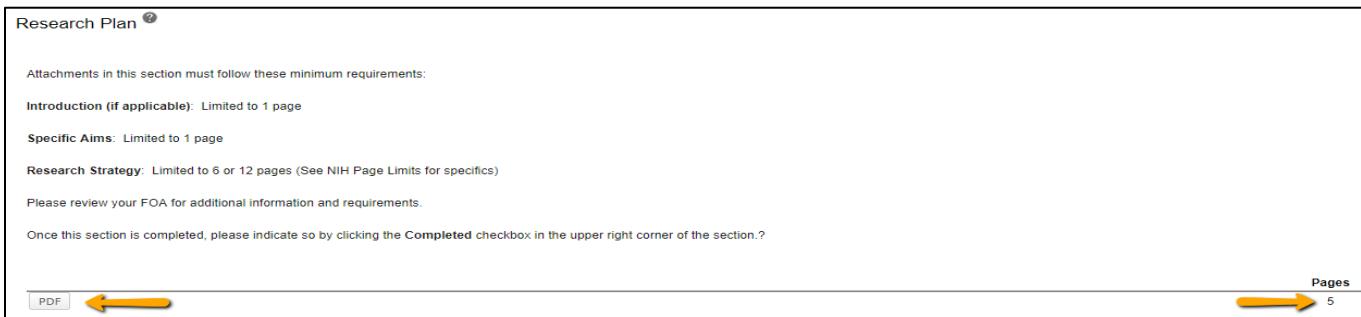
Once this section is completed, please indicate so by clicking the Completed checkbox in the upper right corner of the section.?

Show Draft Version Completed

OMB Number: 0925-0001
Expiration Date: 09/30/2025

Change to Final Version

- Click PDF to view a full version of all the documents uploaded on this form. Page number of all uploads are listed.



Research Plan

Attachments in this section must follow these minimum requirements:

Introduction (if applicable): Limited to 1 page

Specific Aims: Limited to 1 page

Research Strategy: Limited to 6 or 12 pages (See NIH Page Limits for specifics)

Please review your FOA for additional information and requirements.

Once this section is completed, please indicate so by clicking the Completed checkbox in the upper right corner of the section.?

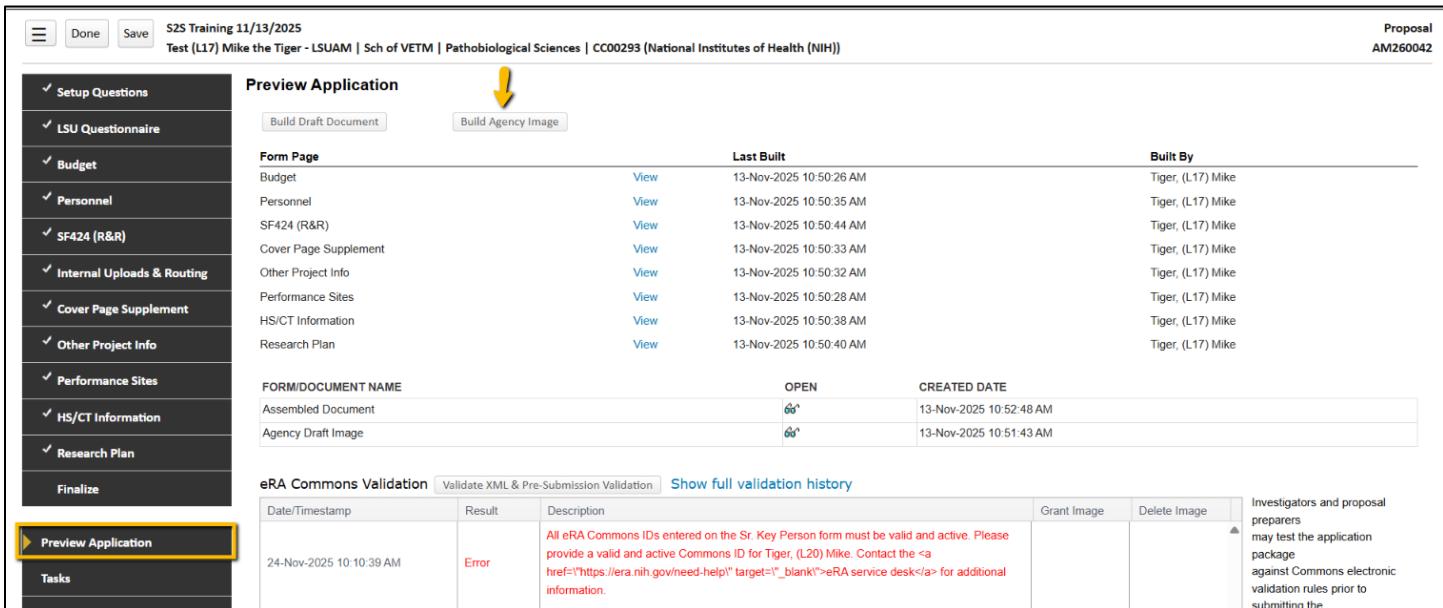
PDF 

Pages 5

Preview Application

User can build the whole NIH package to preview.

- Click on the Preview Application tab and click Build Agency Image.



Done Save S2S Training 11/13/2025 Test (L17) Mike the Tiger - LSUAM | Sch of VETM | Pathobiological Sciences | CC00293 (National Institutes of Health (NIH)) Proposal AM260042

Preview Application 

Build Draft Document Build Agency Image

Form Page	Last Built	Built By
Budget	13-Nov-2025 10:50:26 AM	Tiger, (L17) Mike
Personnel	13-Nov-2025 10:50:35 AM	Tiger, (L17) Mike
SF424 (R&R)	13-Nov-2025 10:50:44 AM	Tiger, (L17) Mike
Cover Page Supplement	13-Nov-2025 10:50:33 AM	Tiger, (L17) Mike
Other Project Info	13-Nov-2025 10:50:32 AM	Tiger, (L17) Mike
Performance Sites	13-Nov-2025 10:50:28 AM	Tiger, (L17) Mike
HS/CT Information	13-Nov-2025 10:50:38 AM	Tiger, (L17) Mike
Research Plan	13-Nov-2025 10:50:40 AM	Tiger, (L17) Mike

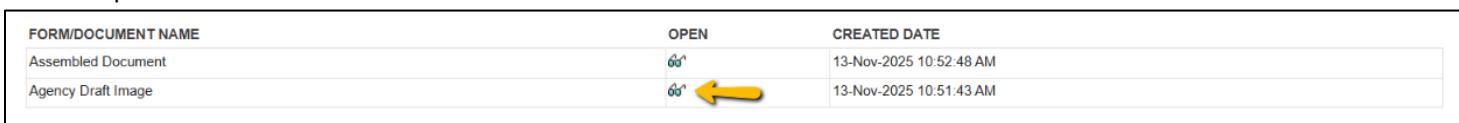
FORM/DOCUMENT NAME	OPEN	CREATED DATE
Assembled Document		13-Nov-2025 10:52:48 AM
Agency Draft Image		13-Nov-2025 10:51:43 AM

eRA Commons Validation Validate XML & Pre-Submission Validation Show full validation history

Date/Timestamp	Result	Description	Grant Image	Delete Image
24-Nov-2025 10:10:39 AM	Error	All eRA Commons IDs entered on the Sr. Key Person form must be valid and active. Please provide a valid and active Commons ID for Tiger, (L20) Mike. Contact the eRA service desk for additional information.		

Investigators and proposal preparers may test the application package against Commons electronic validation rules prior to submitting the

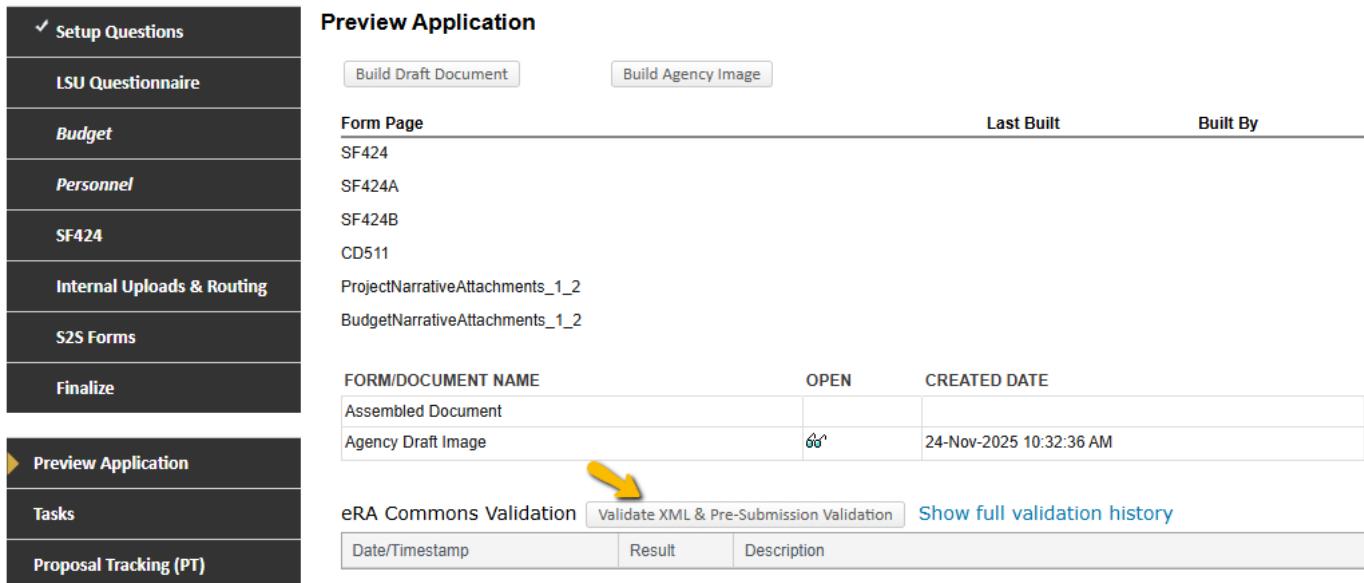
- Click on the glasses icon next to the Agency Draft Image to preview. This will include all the NIH forms and uploads.



FORM/DOCUMENT NAME	OPEN	CREATED DATE
Assembled Document		13-Nov-2025 10:52:48 AM
Agency Draft Image		13-Nov-2025 10:51:43 AM

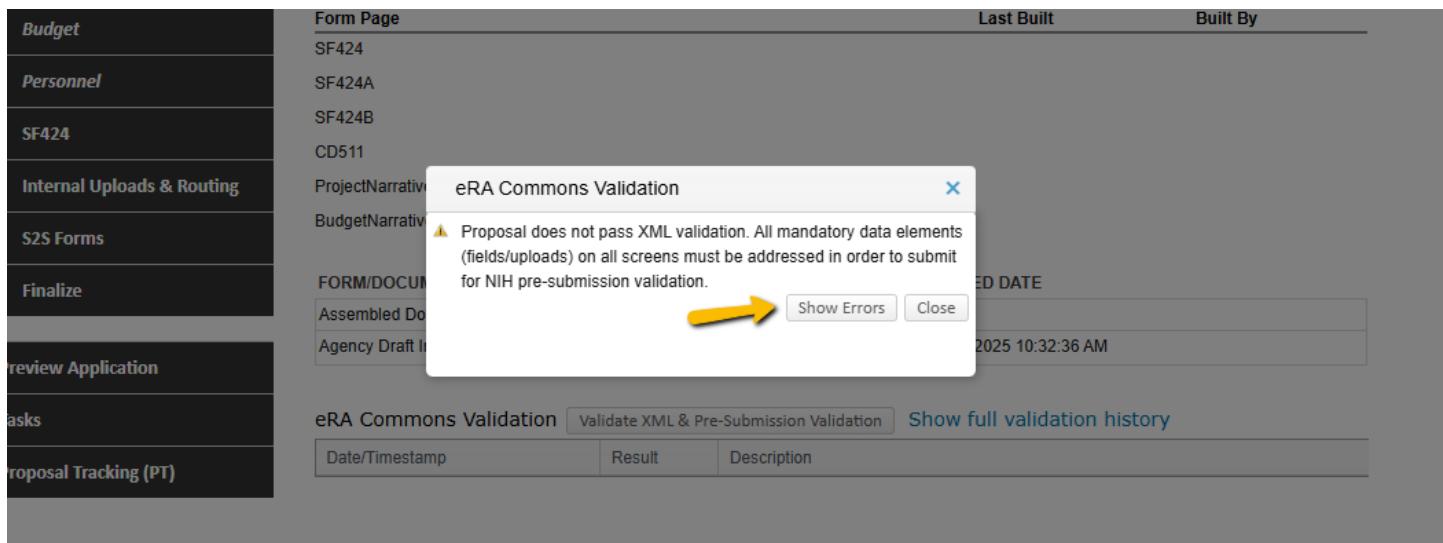
If the proposal has components that are still in progress, you can now validate the XML and Pre-Submission Validations prior to tabs being finalized. This is recommended to allow ample time to address any potential errors.

- Click on the Validate XML & Pre-Submission Validation Button. If the required pages have been reviewed, it should allow the validations to run.



The screenshot shows the 'Preview Application' interface. On the left, a sidebar lists various sections: 'Setup Questions', 'LSU Questionnaire', 'Budget', 'Personnel', 'SF424', 'Internal Uploads & Routing', 'S2S Forms', 'Finalize', 'Preview Application' (which is selected and highlighted in yellow), 'Tasks', and 'Proposal Tracking (PT)'. The main content area is titled 'Preview Application' and contains a table of 'Form Page' names (SF424, SF424A, SF424B, CD511, ProjectNarrativeAttachments_1_2, BudgetNarrativeAttachments_1_2) and their 'Last Built' and 'Built By' details. Below this is a table for 'FORM/DOCUMENT NAME' with rows for 'Assembled Document' and 'Agency Draft Image', showing 'OPEN' status and 'CREATED DATE' (24-Nov-2025 10:32:36 AM). At the bottom, there are buttons for 'eRA Commons Validation', 'Validate XML & Pre-Submission Validation' (which is highlighted with a yellow arrow), and 'Show full validation history'. A 'Date/Timestamp', 'Result', and 'Description' table is also present.

- If some pages have not been reviewed, you may get a popup that says errors exist. Click show errors to see the XML data to determine what needs to be reviewed to run validations.



The screenshot shows the 'Preview Application' interface with the 'Finalize' tab selected. A validation error dialog box is displayed in the center, titled 'eRA Commons Validation'. It contains a warning message: '⚠ Proposal does not pass XML validation. All mandatory data elements (fields/uploads) on all screens must be addressed in order to submit for NIH pre-submission validation.' Below the message are 'Show Errors' and 'Close' buttons. A yellow arrow points to the 'Show Errors' button. The background shows the same tables and navigation as the previous screenshot.

- Once the required fields are completed the validations will run like the eRA commons validations on the Finalize tab (Red for errors and black text for warnings).



This is useful since you do have to complete the tabs to run the validations.

✓ Setup Questions

✓ LSU Questionnaire

✓ Budget

✓ Personnel

✓ SF424 (R&R)

✓ Internal Uploads & Routing

✓ Cover Page Supplement

✓ Other Project Info

✓ Performance Sites

✓ HS/CT Information

✓ Research Plan

Finalize

Preview Application

Build Draft Document Build Agency Image

Form Page	Last Built	Built By
Budget	View 13-Nov-2025 10:50:26 AM	Tiger, (L17) Mike
Personnel	View 13-Nov-2025 10:50:35 AM	Tiger, (L17) Mike
SF424 (R&R)	View 13-Nov-2025 10:50:44 AM	Tiger, (L17) Mike
Cover Page Supplement	View 13-Nov-2025 10:50:33 AM	Tiger, (L17) Mike
Other Project Info	View 13-Nov-2025 10:50:32 AM	Tiger, (L17) Mike
Performance Sites	View 13-Nov-2025 10:50:28 AM	Tiger, (L17) Mike
HS/CT Information	View 13-Nov-2025 10:50:38 AM	Tiger, (L17) Mike
Research Plan	View 13-Nov-2025 10:50:40 AM	Tiger, (L17) Mike

FORM/DOCUMENT NAME	OPEN	CREATED DATE
Assembled Document	65	13-Nov-2025 10:52:48 AM
Agency Draft Image	65	13-Nov-2025 10:51:43 AM

eRA Commons Validation Validate XML & Pre-Submission Validation Show full validation history

Date/Timestamp	Result	Description	Grant Image	Delete Image
24-Nov-2025 10:10:39 AM	Error	All eRA Commons IDs entered on the Sr. Key Person form must be valid and active. Please provide a valid and active Commons ID for Tiger, (L20) Mike. Contact the eRA service desk for additional information.	N/A	N/A
24-Nov-2025 10:10:39 AM	Error	All eRA Commons IDs entered on the Sr. Key Person form must be valid and active. Please provide a valid and active Commons ID for Smith, John. Contact the eRA service desk for additional information.	N/A	N/A
24-Nov-2025 10:10:39 AM	Error	Applications indicating "Yes" to Question 6 must include a pdf file with name containing 'ForeignJustification' uploaded to Field 12, Other Attachments.	N/A	N/A

Investigators and proposal preparers may test the application package against Commons electronic validation rules prior to submitting the application to Grants.gov. Errors and Warnings where appropriate/defined, can be corrected prior to submission to Grants.gov.

Finalize

- Once all tabs are completed, you will build and validate the proposal to run Grants.gov error checks.
- Follow these steps to finalize the proposal:
 - Step 1a:** Build the forms by clicking Build.

✓ Setup Questions

✓ LSU Questionnaire

✓ Budget

Personnel

✓ SF424 (R&R)

✓ Internal Uploads & Routing

✓ Performance Sites

✓ S2S Forms

Finalize

Build PDF / Form Pages

Form Page

1

Build

Form Page	Last Built	Built By
Budget	13-Nov-2025 10:50:26 AM	Tiger, (L17) Mike
Personnel	13-Nov-2025 10:50:35 AM	Tiger, (L17) Mike
SF424 (R&R)	13-Nov-2025 10:50:44 AM	Tiger, (L17) Mike
Performance Sites	13-Nov-2025 10:50:32 AM	Tiger, (L17) Mike
Other Project Info	13-Nov-2025 10:50:32 AM	Tiger, (L17) Mike
Personal Data	13-Nov-2025 10:50:38 AM	Tiger, (L17) Mike
NSF_CoverPage_1_9	13-Nov-2025 10:50:40 AM	Tiger, (L17) Mike

- Step 1b:** After the Build is complete, you can view each form as a PDF by clicking View.

✓ Setup Questions

✓ LSU Questionnaire

✓ Budget

Personnel

✓ SF424 (R&R)

✓ Internal Uploads & Routing

✓ Performance Sites

✓ S2S Forms

Finalize

Build PDF / Form Pages

Form Page

2

View

Form Page	Last Built	Built By
Budget	12-Nov-2019 8:49:38 AM	Tiger, (L14) Mike
Personnel	12-Nov-2019 8:49:18 AM	Tiger, (L14) Mike
SF424 (R&R)	12-Nov-2019 8:49:44 AM	Tiger, (L14) Mike
Performance Sites	12-Nov-2019 8:49:39 AM	Tiger, (L14) Mike
Other Project Info	12-Nov-2019 8:49:28 AM	Tiger, (L14) Mike
Personal Data	12-Nov-2019 8:49:30 AM	Tiger, (L14) Mike
NSF_CoverPage_1_9	12-Nov-2019 8:49:25 AM	Tiger, (L14) Mike

- Step 2:** The next step is to Assemble Application. **NOTE:** All mandatory sections/tabs must be marked Completed. Click Assemble Application and then click Build Grants.gov Application.

✓ Setup Questions

✓ LSU Questionnaire

✓ Budget

✓ Personnel

✓ SF424 (R&R)

✓ Internal Uploads & Routing

✓ Performance Sites

✓ S2S Forms

✓ Other Project Info

Finalize

Build PDF / Form Pages

Form Page

2

Build

Form Page	Last Built	Built By
Budget	12-Nov-2019 4:52:28 PM	Tiger, (L14) Mike
Personnel	12-Nov-2019 4:52:25 PM	Tiger, (L14) Mike
SF424 (R&R)	12-Nov-2019 4:52:31 PM	Tiger, (L14) Mike
Performance Sites	12-Nov-2019 4:52:26 PM	Tiger, (L14) Mike
Other Project Info	12-Nov-2019 4:52:34 PM	Tiger, (L14) Mike
Personal Data	12-Nov-2019 4:52:31 PM	Tiger, (L14) Mike
NSF_CoverPage_1_9	12-Nov-2019 4:52:30 PM	Tiger, (L14) Mike
NSF Deviation Auth	12-Nov-2019 4:52:36 PM	Tiger, (L14) Mike
NSF Suggested Reviewers	12-Nov-2019 4:52:37 PM	Tiger, (L14) Mike

XML Validation Attachment Filenames

You can build the Form Pages/PDF at any stage of proposal development. A final build will be necessary once all sections are marked Completed. Uncompleting any of the sections will require a re-build of those pages.

Assemble Application

Submit for Internal Review

Submit to Grants.gov

<ul style="list-style-type: none"> ✓ Setup Questions ✓ LSU Questionnaire ✓ Budget ✓ Personnel ✓ SF424 (R&R) ✓ Internal Uploads & Routing 	<p>Finalize </p> <p>Build PDF / Form Pages Assemble Application </p> <p>To assemble the application, all sections must be marked Completed, all Pages/PDFs must be built.</p> <p>Submit for Internal Review Submit to Grants.gov</p>
--	--

- **Step 3: Click XML Validation to check for Grants.gov Errors and Warnings.**

<ul style="list-style-type: none"> ✓ Setup Questions ✓ LSU Questionnaire ✓ Budget ✓ Personnel ✓ SF424 (R&R) ✓ Internal Uploads & Routing ✓ Performance Sites ✓ S2S Forms ✓ Other Project Info Finalize  <p>Tasks Proposal Tracking (PT)</p>	<p>Finalize </p> <p>Build PDF / Form Pages Assemble Application</p> <p>Submit for Internal Review</p> <p>Once your proposal has been completed, it can be electronically routed internally for necessary approvals. This page will display in two modes: Un-submitted and Submitted.</p> <p>The screen is in Un-submitted mode when your proposal has not yet been routed. You can determine this by visually identifying a "thumbs up" on the screen. If it is there, then the proposal has not yet been submitted.</p> <p>The screen is in Submitted mode when your proposal has been submitted and you can see the approval path it is on. Your Administrators have configured the approval path that they feel is appropriate for your proposal. If you have any questions regarding this process, please contact them.</p> <p>Current Proposal Status: Routing</p> <p>Components for Initial Application</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FORM/DOCUMENT NAME</th> <th style="text-align: center;">EDIT</th> <th style="text-align: center;">STATUS</th> <th style="text-align: center;">UPLOAD</th> <th style="text-align: center;">REMOVE</th> </tr> </thead> <tbody> <tr> <td>Assembled Doc</td> <td style="text-align: center;">6*</td> <td style="text-align: center;">Completed</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>LSU Questionnaire</td> <td style="text-align: center;">6*</td> <td style="text-align: center;">Completed</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>Review Summary</td> <td style="text-align: center;"></td> <td style="text-align: center;">Completed</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> </tbody> </table> <p>Add Institution Form/Supporting Documents</p> <p>Active Routing Progress </p> <p>AM200178 - (L14) Mike the Tiger This is a test Grants.gov NSF submission for Dept Admin training.</p> <p>Route Name/Route Type Step Number/Name Who When Decision Insert Remove</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Route Proposal Pre-Review Step 1 - Gold/Purple Assignment</td> <td>Mike Russell, Greg</td> <td>12-Nov-2019 9:00:24 AM</td> <td>Inform</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Dana Tumino</td> <td>12-Nov-2019 9:00:24 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Danya Delaune Courville</td> <td>12-Nov-2019 9:00:23 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Rebecca Trahan</td> <td>12-Nov-2019 9:00:23 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Terry Wang</td> <td>12-Nov-2019 9:00:23 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Valerie Lai</td> <td>12-Nov-2019 9:00:23 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Rhet Whitman Stout</td> <td>12-Nov-2019 9:00:23 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review Step 3 - IACUC (Vertebrate Animals)</td> <td>(L14) Mike the Tiger</td> <td>12-Nov-2019 9:00:31 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>Dr. Test the Department Head 1</td> <td>12-Nov-2019 9:00:31 AM</td> <td>Informed</td> <td></td> </tr> <tr> <td>Route Proposal Pre-Review</td> <td>For Ruth and Providence, LLC 9</td> <td>12-Nov-2019 9:00:31 AM</td> <td>Informed</td> <td></td> </tr> </tbody> </table> <p> 3 </p> <p>Submit to Grants.gov Submit to Grants.gov </p> <p>Submitted Date Grants.gov ID Receipt Date Receipt Status</p> <p>Authorized institutional officials can submit/resubmit the application to Grants.gov at left. Any user can see the history of prior Grants.gov submissions of this proposal, or run the XML validation.</p>	FORM/DOCUMENT NAME	EDIT	STATUS	UPLOAD	REMOVE	Assembled Doc	6*	Completed			LSU Questionnaire	6*	Completed			Review Summary		Completed			Route Proposal Pre-Review Step 1 - Gold/Purple Assignment	Mike Russell, Greg	12-Nov-2019 9:00:24 AM	Inform		Route Proposal Pre-Review	Dana Tumino	12-Nov-2019 9:00:24 AM	Informed		Route Proposal Pre-Review	Danya Delaune Courville	12-Nov-2019 9:00:23 AM	Informed		Route Proposal Pre-Review	Rebecca Trahan	12-Nov-2019 9:00:23 AM	Informed		Route Proposal Pre-Review	Terry Wang	12-Nov-2019 9:00:23 AM	Informed		Route Proposal Pre-Review	Valerie Lai	12-Nov-2019 9:00:23 AM	Informed		Route Proposal Pre-Review	Rhet Whitman Stout	12-Nov-2019 9:00:23 AM	Informed		Route Proposal Pre-Review Step 3 - IACUC (Vertebrate Animals)	(L14) Mike the Tiger	12-Nov-2019 9:00:31 AM	Informed		Route Proposal Pre-Review	Dr. Test the Department Head 1	12-Nov-2019 9:00:31 AM	Informed		Route Proposal Pre-Review	For Ruth and Providence, LLC 9	12-Nov-2019 9:00:31 AM	Informed	
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- Click Attachment Filenames at any time to check for errors in the filenames.

Validating XML.... 																						
<p>Validation for Package Components</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Form</th> <th style="text-align: center;">Included</th> <th style="text-align: center;">Passed Validation</th> </tr> </thead> <tbody> <tr> <td>RR_SF424_2_0</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>RR_Budget_1_4</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>PerformanceSite_2_0-V2.0</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>Other Project Info</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> <tr> <td>RR_SubawardBudget_1_4-V1.4</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>SFLLL_1_2</td> <td style="text-align: center;"></td> <td style="text-align: center;"></td> </tr> </tbody> </table> <p>Validation for RR_SF424_2_0:RR_SF424_2_0  <RR_SF424_2_0:RR_SF424_2_0> ✓ PASSED</p> <p>Validation for RR_Budget_1_4:RR_Budget_1_4  <RR_Budget_1_4:RR_Budget_1_4> ✓ PASSED</p> <p>Validation for PerformanceSite_2_0:Performance Site_2_0  <PerformanceSite_2_0:Perf> ✓ PASSED</p> <p>Validation for RR_OtherProjectInfo_1_4:RR_OtherProjectInfo_1_4  <RR_OtherProjectInfo_1_4:RR_OtherProjectInfo_1_4> ✓ PASSED</p> <p>Validation for SFLLL_1_2-V1.2:LobbyingActivitiesDisclosure_1_2  <LobbyingActivitiesDisclosure_1_2:LobbyingActivitiesDisclosure_1_2> ✓ PASSED</p>		Form	Included	Passed Validation	RR_SF424_2_0			RR_Budget_1_4			PerformanceSite_2_0-V2.0			Other Project Info			RR_SubawardBudget_1_4-V1.4	<input type="checkbox"/>	<input type="checkbox"/>	SFLLL_1_2		
Form	Included	Passed Validation																				
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PerformanceSite_2_0-V2.0																						
Other Project Info																						
RR_SubawardBudget_1_4-V1.4	<input type="checkbox"/>	<input type="checkbox"/>																				
SFLLL_1_2																						

- **Step 4: To complete eRA Commons validations, click Pre-submission Validation at the bottom of the tab.**

<p>Validation & Submission to Grants.gov </p> <p>eRA Commons Validation  Show full validation history</p>				
Date/Timestamp	Result	Description	Grant Image	Delete Image

- This will show all eRA Commons errors (in red) and warnings. Errors must be corrected. Warnings can be corrected at your discretion, but do not prevent submission.

Validation & Submission to Grants.gov				
eRA Commons Validation			Pre-Submission Validation	Show full validation history
Date/Timestamp	Result	Description	Grant Image	Delete Image
24-Nov-2025 1:30:45 PM	Error	All eRA Commons IDs entered on the Sr. Key Person form must be valid and active. Please provide a valid and active Commons ID for Tiger, (L20) Mike. Contact the eRA service desk for additional information.		
24-Nov-2025 1:30:45 PM	Error	All eRA Commons IDs entered on the Sr. Key Person form must be valid and active. Please provide a valid and active Commons ID for Smith, John. Contact the eRA service desk for additional information.	N/A	N/A
24-Nov-2025 1:30:45 PM	Error	Applications indicating ("Yes") to Question 6 must include a pdf file with name containing "ForeignJustification" uploaded to Field 12, Other Attachments.		
24-Nov-2025 1:30:45 PM	Warning	In most cases, a Bibliography and References Cited attachment should be included.		

- Once you correct all errors, you will need to repeat Steps 1-4 above until you have an error free proposal.
- Once all errors are cleared you will see a Grant Image. Click View to see application in NIH format.

Validation & Submission to Grants.gov				
eRA Commons Validation			Pre-Submission Validation	Show full validation history
Date/Timestamp	Result	Description	Grant Image	Delete Image
05-Nov-2025 1:06:56 PM	OK	No errors/warnings	View	N/A