
Administrative Process Improvement Committee

LSU

Co-Chairs

Brandi Roberts

**LSU System Chief Financial
Officer**

Mallory Danzy

**Director of Academic Personnel
& Policy**



Faculty Senate Resolution 14-11.

Requested leadership to:

- Establish improvement of the faculty experience as a new goal for the university.
- Establish a working group to examine and seek relief from administrative burdens.



- Mallory Danzy, Office of Academic Affairs [Co-chair]
- Brandi Roberts, Office of Finance & Administration [Co-chair]
- Revati Kumar, Department of Chemistry
- Quinneke McDonald, Department of Residential Life (Staff Senate)
- Tammy Millican, Facility and Property Oversight (Staff Senate)
- Daniel Tirone, Department of Political Science
- Ilya Vekhter, Department of Physics & Astronomy

Questions to Consider

- Is the process too cumbersome?
- Are there opportunities for streamlining?
- Is communication of expectations clear?
- Is education, support, and training, provided?
- Do the current processes and procedures still meet our needs?



Submitting a Concern

www.lsu.edu/apic/form.php

The screenshot shows the top navigation bar of the APIC website. On the left is the LSU logo and the text 'ADMINISTRATIVE PROCESS IMPROVEMENT COMMITTEE'. On the right are links for 'MYLSU', 'APPLY', 'VISIT', 'GIVE', and a 'SEARCH' button. Below this is a secondary navigation bar with links for 'PURPOSE', 'ABOUT US', 'SUBMIT A CONCERN', 'RESPONSES TO CONCERNS', and 'FAQS'. The main content area has a breadcrumb trail: 'Home / Administrative Process Improvement Committee / Administrative Process Improvement Committee Form'. The main heading is 'Administrative Process Improvement Committee'. Below this is a paragraph: 'APIC welcomes administrative process concerns identified by faculty and staff. All submissions will be reviewed and considered by the committee.' At the bottom of the content area, it says: 'To submit a concern, please click [here](#) to be taken to a form, or email apic@lsu.edu.'



Submission Procedure

- The committee meets each month during the academic year.
- If a contact email is provided, you will receive a direct response to your concern.
- Academic Policy matters directly related to instruction or research should be directed to the Office of Academic Affairs or Faculty Senate.
- Information submitted could be subject to public records requests.

How Do We (as Business Officers) Help

- Review current procedures
 - Are we following updated central procedures?
 - Are we working smarter?
 - Are we supporting faculty?
- Bring ideas from faculty meetings
- Ask Questions!

Welcoming
Elahe!

